

**ANNUAL PROCUREMENT PLAN FOR THE YEAR 2023-24**  
**Under Rule 8 of the Punjab Procurement Rules 2014 (Amended)**

**Name of Procuring Agency: PUNJAB HEALTH INITIATIVE MANAGEMENT COMPANY (PHIMC)**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Sr. No.	Name of Procurement (Description)	Procurement Description	Quantity/Scope of Work	Procurement Type	Procurement Category	Funds	Sources of Funds	Tentative Estimated Cost	Procurement Procedures/ Process**	Procurement Method ***	Tentative Timings of Procurement	Tentative Date of Pro. Notice Publication	Tentative Date of Evaluation Report Announcement	Tentative Date of Award of Contract	Tentative Delivery Schedule	Tentative Date of Completion	Remarks
1	Hiring the Services of Firm for IT Audit of Management Information System of SLIC Developed for UHI	IT audit of Software and hardware of SLIC deployed for UHI		Consultancy Services	Local Procurement	10,000,000	PHIMC Budget	10,000,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			3 month		
2	Hiring of Firm for Financial Audit of SLIC	Financial Audit of SLIC (Claims)		Consultancy Services	Local Procurement	10,000,000	PHIMC Budget	10,000,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			3 month		
3	Hiring the Services of Taxation Consultant Firm for PHIMC	Professional assistance for withholding of Income & sales Taxes as applicable on PHIMC and PHIMC staff Gratuity fund trust. Tax exemption, tax opinion etc.		Consultancy Services	Local Procurement	660,000	PHIMC Budget	660,000	Single Stage One Envelope	Rule 46A		4th Quarter			One year		
4	Hiring the Services of Firm for Financial Audit of PHIMC	Financial Audit of PHIMC for FY 2023-24		Consultancy Services	Local Procurement	2,500,000	PHIMC Budget	2,500,000	Single Stage Two Envelope	Open Competitive Bidding		3rd Quarter			3 month		
5	Actuarial Valuation of PHIMC employees Gratuity Scheme and related taxation services	Carrying out actuarial valuation of the previous financial period (as at 30th June, 2024) and determining benefit obligation and related tax matters.		Consultancy Services	Local Procurement	250,000	PHIMC Budget	250,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
6	Hiring the Services of firm for Standard Treatment Protocols and Costing Study	Costing study of minimum top 50 treatments and Standard Treatment Protocols		Consultancy Services	Local Procurement	50,000,000	PHIMC Budget	50,000,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			4 month		
7	Hiring of Firm for Legislation Draft of Long Term Sustainability of Universal Health Insurance	Legislation Draft of Long Term Sustainability of Universal Health Insurance		Consultancy Services	Local Procurement	10,000,000	PHIMC Budget	10,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
8	Hiring of Legal Firm on Retainership basis	Legal Firm on Retainership basis for assistance in day to day legal matters		Consultancy Services	Local Procurement	1,200,000	PHIMC Budget	1,200,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			one year		
9	Legal Consultancy for Vetting of Addendum of UHI Contract	Legal services for Amendment in UHI contract		Consultancy Services	Local Procurement	1,000,000	PHIMC Budget	1,000,000	Single Stage One Envelope	Rule-46A		1st Quarter			2 month		
10	Hiring of Individual Technical Consultant for Addendum of UHI Contract	Technical services for Addendum of UHI contract Phase-III		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		1st Quarter			3 month		
11	Hiring of Communication Consultant	Consultant will design and develop of communication plans and beneficiary awareness campaigns of UHI through all mediums TVCs, print media, radio, documentaries etc.		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		1st Quarter			6 month		
12	Hiring of Media Strategy Consultant	Develop material for Beneficiary awareness campaign for UHI through print, electronic and digital media. Develop Communication plan, content finalization etc.		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		1st Quarter			6 month		
13	Hiring of Individual Consultant for UHI Data Analysis	Data analysis for PHIMC of health insurance data, to furnish data for stakeholder review and for incorporation in various presentation, concept papers, reviews etc. Bring efficiency in UHI and highlight any anomalies in data pools generated as a result of UHI implementation.		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		1st Quarter			6 month		
14	Hiring of Program Analyst	Provide assistance in implementation of interventions for sustainability of SSP and to generate input and suggestion to PHIMC management to maximize efficiency in Program.		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		2nd Quarter			6 month		
15	Hiring the Services of Individual Consultant as Research Associate M&E on SSP	Assist on different research techniques related to SSP in data collection tools and analysis. Drafting various reports in as per requirement of PHIMC.		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		3rd Quarter			6 month		
16	Hiring the Services of Firm for Performance Audit to assess overall compliance of contract by Insurance Company and Service Provider.	Performance Audit of SLIC to gauge the compliance of contract signed for UHI		Consultancy Services	Local Procurement	5,000,000	PHIMC Budget	5,000,000	Single Stage Two Envelope	Open Competitive Bidding		3rd Quarter			4 month		
17	Hiring the services of Individual Consultant for enhancing the performance of health card in public sector hospitals.	Develop a plan that outlines the key performance indicators for improvement of Health Card Utilization in Public Sector Hospitals (PSH) under the administrative control of SHC&MED and P&SHD		Consultancy Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Rule-46		2nd Quarter			6 month		

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18	Hiring the Services of Firm for Financial Audit of Claims of UHI in Public Sector Hospitals	Audit of Claims of Universal Health Insurance in Public Sector Hospitals		Consultancy Services	Local Procurement	10,000,000	PHIMC Budget	10,000,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
19	Hiring the services of firm for the Third-Party Validation (TPV) of Sehat Sahulat Program/UHI Phase-III in Punjab, Pakistan	Mid term assessment and Impact Assessment of Phase-3 project		Consultancy Services	Local Procurement	86,000,000	PHIMC Budget	86,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			4 month		
20	Hiring the Services of Firm for Clinical Audit of Service Providers	Clinical Audit of Insurance Company		Consultancy Services	Local Procurement	50,000,000	PHIMC Budget	50,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			4 month		
21	Hiring the services of firm for data analysis trainings on different software	Training of softwares using by the PHIMC staff		Consultancy Services	Local Procurement	1,000,000	PHIMC Budget	1,000,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			3 month		
22	Hiring of Vehicle Rental Services on Daily basis for PHIMC Office	Rental Services of Vehicles on daily basis under Framework contract		Services	Local Procurement	2,448,000	PHIMC Budget	2,448,000	Single Stage Two Envelope	Open Competitive Bidding		3rd Quarter			One year		
23	Insurance of PHIMC Assets	Insurance of IT Equipments, Furniture and Fixtures, Office Equipments, Vehicles, Motorbikes and other tangible assets as per government regulations		Services	Local Procurement	1,400,000	PHIMC Budget	1,400,000	Directing Contracting			4th Quarter			One year		
24	Hiring of Security Services	Security Services for PHIMC premises. Five Security Guards or as per requirement at the time of Procurement		Services	Local Procurement	2,600,000	PHIMC Budget	2,600,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			One year		
25	Hiring of Janitorial Services	Janitor Services for PHIMC premises. Five Janitors workers and janitor items as per requirement at the time of Procurement		Services	Local Procurement	3,600,000	PHIMC Budget	3,600,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			One year		
26	Hiring of Outdoor Advertisement Firm	Outdoor Requirement For Awareness Of SSP Program. Streamers (Digital, Flex) / Hoardings (Digital, Flex) / Outdoor Digital Mobile (Hoarding, Float) / Giveaways Items / Bus Branding. Or any other items required as per need.		Services	Local Procurement	50,000,000	PHIMC Budget	50,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			One year		
27	Hiring of Digital Media Firm	Digital Media & Creative Production for UHI/SSP Quarterly Campaigns on each of 7 social media channels, and Creatives Production and agency fee.		Services	Local Procurement	6,500,000	PHIMC Budget	6,500,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			One year		
28	Hiring of Event Management Firm	UHI Events / Conference / Seminar / Workshops / Street Theater / Health Related Expos / Public Events activity for general public on need basis.		Services	Local Procurement	15,000,000	PHIMC Budget	15,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			One year		
29	Procurement of Firm for Cable TV Advertisement	Awareness Campaign of SSP Program on Cable TV Networks.		Services	Local Procurement	9,000,000	PHIMC Budget	9,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			One year		
30	Hiring of Firm for Documentary & creative services -	Short Documentary Production highlighting Sehat Sahulat Program For TV, Radio and Social Media. Documentary of SSP Program as per requirement		Services	Local Procurement	5,000,000	PHIMC Budget	5,000,000	Single Stage Two Envelope	Open Competitive Bidding		3rd Quarter			6 month		
31	Procurement of SAP New Licenses and Report Development	Procurement of SAP New Licenses and Report Development		Services	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			3 month		
32	Procurement of Printer & Photocopier Toners, Drums & Maintenance Services	Printer Original Toners Hp30a toner (22), Hp87a toner (30), Hp201a Set 5 4), XROX and Printer & Maintenance Contract		Services	Local Procurement	1,200,000	PHIMC Budget	1,200,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			One year		
33	Hiring of Dedicated Internet Services for PHIMC	Dedicated Internet Connection of minimum of 48 MB up to the requirement of PHIMC.		Services	Local Procurement	600,000	PHIMC Budget	600,000	Single Stage One Envelope	Open Competitive Bidding		3rd Quarter			One year		
34	Hiring of Shared Internet Services for PHIMC	Shared Internet Connection of 100mb up to the requirement of PHIMC.		Services	Local Procurement	240,000	PHIMC Budget	240,000	Single Stage One Envelope	Open Competitive Bidding		4th Quarter			One year		

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35	Procurement of Data Center Services for UHI Data Management & Oracle Annual License Subscription	Data Center Services and License - Specs(5 Servers, Server Bandwidth, Dashboard App, HR, License Cost)		Services	Local Procurement	112,000,000	PHIMC Budget	112,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			One year		
36	Hiring of Backup Internet Services for PHIMC	100 MB Internet Connection.		Services	Local Procurement	240,000	PHIMC Budget	240,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			One year		
37	Procurement of Cloud Services	Cloud Services - Capacity/Specs(VPS with Operating System Windows/ Linux, 1 TB storage (HDD), 02 Processor Core, 02 GB Ram, (5 = shared internet connectivity), Live IP addresses, 0 backup of VM (0 = no VPS backup, 1 = VPS with backup)) As per requirement		Services	Local Procurement	1,200,000	PHIMC Budget	1,200,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			One year		
38	Hiring of Health Insurance & Group Life Insurance Firm for Employees of PHIMC	Health Insurance and Group Life Insurance for the employees of PHIMC		Services	Local Procurement	4,300,000	PHIMC Budget	4,300,000	Single Stage Two Envelope	Open Competitive Bidding		4th Quarter			one year		
39	Procurement of Stationary & Printed Items	Office Stationary & Printing Materials, Paper Ream, Printing Files and envelopes or any items required at the time of procurement.		Goods	Local Procurement	2,000,000	PHIMC Budget	2,000,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			One year		
40	Procurement of Kitchen Items and Office Supplies	Consumable Kitchen Item. Milk powder, Tea bags, Tissue Papers, Tissue Rolls, Sugar or any items required at the time of procurement.		Goods	Local Procurement	1,500,000	PHIMC Budget	1,500,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			One year		
41	Procurement of Drinking Water for PHIMC	Drinking Water for office Staff.		Goods	Local Procurement	480,000	PHIMC Budget	480,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			One year		
42	Procurement of Office Equipment	File Cabinets for office records and other item as per requirement		Goods	Local Procurement	1,000,000	PHIMC Budget	1,000,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
43	Procurement of Office Furniture for PHIMC Office	Chairs, Tables, Racks, Work Stations or as per requirement during the financial year		Goods	Local Procurement	1,500,000	PHIMC Budget	1,500,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			3 month		
44	Repair & Maintenance of Furniture & Fixture	Repair of office furniture and fixtures as per requirement during the financial year		Goods	Local Procurement	500,000	PHIMC Budget	500,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
45	Repair & Maintenance Machinery & Equipment's	Repair work of Generators, ACs, & other office items as per requirement		Goods	Local Procurement	600,000	PHIMC Budget	600,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
46	Procurement of Generator for PHIMC Office	1 Generator, 100 KVA or as per requirement		Goods	Local Procurement	11,000,000	PHIMC Budget	11,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
47	Procurement of Publication/IEC Material and allied services	Publications / IEC Material flyers (One Sided), Flyers (Both Sided) / Table Calendar, Diary / Public Transport Vehicles Ticket Branding. Or any other items required as per need.		Goods	Local Procurement	10,000,000	PHIMC Budget	10,000,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			One year		
48	Procurement of Laptops	15 Laptops for PHIMC employees - Specs(i7 16gb 1TB SSD, 15.6 inch) or as per requirement		Goods	Local Procurement	5,250,000	PHIMC Budget	5,250,000	Single Stage Two Envelope	Open Competitive Bidding		2nd Quarter			3 month		
49	Procurement of all in one PC	5 Desktop PCs i5 8gb 512ssd		Goods	Local Procurement	500,000	PHIMC Budget	500,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			3 month		

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50	Procurement of Tablets	22 Tablets for PHIMC employees - Specs(10.1 inch Octa Core, 6 GB Ram, 64 GB Memory) SD Card supportive. As per requirement.		Goods	Local Procurement	1,320,000	PHIMC Budget	1,320,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
51	Procurement of Printers	Procurement of 2 Network Printer and 10 Small Printer or as per requirement at the time of procurement		Goods	Local Procurement	1,300,000	PHIMC Budget	1,300,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
52	Procurement of IT Accessories	CDs 1 box, DVDs 1 box, USBs 25, Hard Disk 11, Mouse 20, Laptop Bags 30, Laptop Batteries 30, Cables Tools, UPS Batteries 11, Wi-Fi router etc. As per requirement of the		Goods	Local Procurement	2,600,000	PHIMC Budget	2,600,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
53	Procurement of Softwares	15 MS Office Licenses & 60 Antivirus & 3 MS Windows Licenses, Zoom Pro Software License with Connector. As per requirement at the time of procurement		Goods	Local Procurement	3,300,000	PHIMC Budget	3,300,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
54	Procurement of Telephone Exchange	Telephone exchange with 120 lines and 10 external line as per requirement		Goods	Local Procurement	250,000	PHIMC Budget	250,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			3 month		
55	Audit Command Language (ACL) Analytics software	Audit Command Language (ACL) Analytics or any comparable internal audit analytical software		Goods	Local Procurement	3,000,000	PHIMC Budget	3,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
56	Procurement of Data Analysis Software.	Data Analysis Software, (at least 2 Licenses)		Goods	Local Procurement	600,000	PHIMC Budget	600,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
57	Procurement of Video Conference Solution for PHIMC	Video Conference Solution for PHIMC online meetings with other stake holders		Goods	Local Procurement	2,500,000	PHIMC Budget	2,500,000	Single Stage One Envelope	Open Competitive Bidding		2nd Quarter			3 month		
58	Procurement of NAS Device	Network Attached Storage Device for backup of important data of Finance Department, PHIMC		Goods	Local Procurement	500,000	PHIMC Budget	500,000	Single Stage One Envelope	Open Competitive Bidding		1st Quarter			3 month		
59	Procurement & Installation of Solar System in PHIMC Office	Procurement & Installation of Solar System as per requirement of PHIMC		Goods	Local Procurement	5,000,000	PHIMC Budget	5,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		
60	Repair & Maintenance of Office Building	General repair work of office building i.e. White Wash, Washrooms, Kitchen, Electric work or as per requirement at the time of actual work done.		Works	Local Procurement	7,000,000	PHIMC Budget	7,000,000	Single Stage Two Envelope	Open Competitive Bidding		1st Quarter			3 month		

*Tamara Kaur*  
 Prepared by:  
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